

**August 14, 2017  
Skiatook, Oklahoma**

**THE SKIATOOK BOARD OF EDUCATION, CITY OF SKIATOOK, COUNTY OF TULSA MET IN REGULAR SESSION ON THE ABOVE DATE WITH THE FOLLOWING MEMBERS PRESENT: MIKE MULLINS, SUSAN RIDENOUR, JAY SCHNOEBELN AND KA'LU UNDERWOOD. TIM ALLEN WAS ABSENT.**

**MINUTES CLERK: CATHY TARWATER**

- Item 1: Flag Salute and A Moment of Silence.**
- Item 2: Meeting was called to order by the acting Board President, Mike Mullins, at 6:00 pm.**
- Item 3: Determination of a quorum was established by Mike Mullins with the following members present: Mike Mullins, Susan Ridenour, Jay Schnoebelen and Ka'Lu Underwood. Tim Allen was absent.**
- Item 4: Determination was established by Jay Schnoebelen that the Skiatook Board of Education's August 14, 2017 agenda was posted in accordance with 25 OS. Sup. 1999-311.**
- Item 5: Comments from the public: None.**
- Item 6: Superintendent's Report: See Attachment.**  
**Mr. Earp gave an oral report on the summer projects.**
- Item 7: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve the Consent Agenda Items, (a-o), as presented.**  
**Vote:**  
**Mike Mullins: Yes Jay Schnoebelen: Yes**  
**Susan Ridenour: Yes Ka'Lu Underwood: Yes**  
**Motion carried.**
- Item 8: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve the bid packages for the Field House, Ag Ed. Building, and Phase 2 of Skiatook Elem. as submitted for the base bid and all alternates for a total of \$5,542,414.00.**  
**Vote:**  
**Mike Mullins: Yes Jay Schnoebelen: Yes**  
**Susan Ridenour: Yes Ka'Lu Underwood: Yes**  
**Motion carried.**
- Item 9: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve the bid packages for the Field House, Ag Ed Building, and Phase 2 of Skiatook Elem. as presented, including the PEMB previously awarded for a total GMP of 6,464,448.00 to Atlas Construction Group, LLC as Construction Manager at Risk.**  
**Vote:**  
**Mike Mullins: Yes Jay Schnoebelen: Yes**  
**Susan Ridenour: Yes Ka'Lu Underwood: Yes**  
**Motion carried.**
- Item10: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to appoint Mike Mullins to represent the Board of Education as the OSSBA Legislative Liaison and Delegate.**  
**Vote:**  
**Mike Mullins: Yes Jay Schnoebelen: Yes**  
**Susan Ridenour: Yes Ka'Lu Underwood: Yes**  
**Motion carried.**

**Item 11: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve the renewal of the Lease/Purchase Agreement for the fiscal year ending June 30, 2018, as required under the provisions of the Lease/Purchase Agreement dated December 14, 2012, between the District and RCB Bank.**

**Vote:**

**Mike Mullins: Yes Jay Schnoebelen: Yes**

**Susan Ridenour: Yes Ka'Lu Underwood: Yes**

**Motion carried.**

**Item 12: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve and affirm Lease/Purchase Agreements and authorizing the execution of the same; designating lease transaction as a qualified tax-exempt obligation; authoring employment of School District Counsel; Financial Advisor and Bond Counsel pertaining to financing; and authorizing School District Officials to execute any and all necessary documents in connection with the aforementioned transactions.**

**Vote:**

**Mike Mullins: Yes Jay Schnoebelen: Yes**

**Susan Ridenour: Yes Ka'Lu Underwood: Yes**

**Motion carried.**

**Item 13: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve the Booster Clubs and PTO Budgets and Fundraisers for SY 2017-2018.**

**Vote:**

**Mike Mullins: Yes Jay Schnoebelen: Yes**

**Susan Ridenour: Yes Ka'Lu Underwood: Yes**

**Motion carried.**

**Item 14: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve Friday, May 18, 2018 as the 2017-2018 Senior Graduation date.**

**Vote:**

**Mike Mullins: Yes Jay Schnoebelen: Yes**

**Susan Ridenour: Yes Ka'Lu Underwood: Yes**

**Motion carried.**

**Item 15: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve a Contract with Amable Speech Therapy for speech language services for the 2017-2018 school year.**

**Vote:**

**Mike Mullins: Yes Jay Schnoebelen: Yes**

**Susan Ridenour: Yes Ka'Lu Underwood: Yes**

**Motion carried.**

**Item 16: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve the Deregulation Waiver for Skiatook High School Library and Alternative Education for the 2017-2018 school year.**

**Vote:**

**Mike Mullins: Yes Jay Schnoebelen: Yes**

**Susan Ridenour: Yes Ka'Lu Underwood: Yes**

**Motion carried.**

**Item 17: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve the following general fund purchase orders over \$10,000.00:**

- a. Tulsa Public Schools      Special Services      \$15,000.00
- b. Amable Speech Therapy      Special Services      \$20,000.00
- c. Beth Anne Manipella      Special Services      \$49,000.00

**Vote:**

Mike Mullins:      Yes                      Jay Schnoebelen:      Yes  
Susan Ridenour:      Yes                      Ka'Lu Underwood:      Yes

**Motion carried.**

**Item 18: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve the following Donations for SY 2017-2018:**

- a. \$500.00 from Joyce Jech to the Marrs Activity Fund Account;
- b. \$250.00 from Bruce Krefting to the Technology Activity Fund Account.

**Vote:**

Mike Mullins:      Yes                      Jay Schnoebelen:      Yes  
Susan Ridenour:      Yes                      Ka'Lu Underwood:      Yes

**Motion carried.**

**Item 19: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve a Transfer of \$8,697.92 from the Senior Class of 2017 Activity Fund Account, #912, to be divided equally between the High School Activity Fund Account, #922 and the Misc. Activity Fund Account, #955.**

**Vote:**

Mike Mullins:      Yes                      Jay Schnoebelen:      Yes  
Susan Ridenour:      Yes                      Ka'Lu Underwood:      Yes

**Motion carried.**

**Item 20: Proposed executive session to discuss the following pursuant to OS 25, Section 307 (b)(1): Discussing the employment, hiring, appointing, promoting, demoting, disciplining or recognition of any salaried public officer or employee specifically the following positions and personnel for the 2017-2018 school year:**

**Extra-Duty Salary Schedule and Assignments**

**Certified, Support and Administrative Pay Schedules and possible professional development stipend**

**Adjunct Coaching Assignments**

**New Hires: (Certified) for SY 2017-2018**

SIE:      1 Teacher  
NMS:      3 Teachers  
SHS:      1 Assist. Principal  
            2 Teachers

**New Hires: (Support) for SY 2017-2018**

District:      1 Custodian  
                    1 Custodian - Bus Driver  
Daycare:      1 Teacher

**Resignations: (Certified) for 2017-2018**

**Barbara Bardin  
Julie Young  
Tanner Robb  
Christina Merten**

**Resignations: (Support) for 2017-2018**

**Tessa Garrett**

**Item 21: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to convene in executive session at 6:45 pm.**

**Vote:**

**Mike Mullins: Yes                      Jay Schnoebelen: Yes  
Susan Ridenour: Yes                  Ka'Lu Underwood: Yes  
Motion carried.**

**Item 22: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to return to open session at: 8:12 pm.**

**Vote:**

**Mike Mullins: Yes                      Jay Schnoebelen: Yes  
Susan Ridenour: Yes                  Ka'Lu Underwood: Yes  
Motion carried.**

**Item 23: Statement of the executive session minutes was read by acting Board President, Mike Mullins.**

**Item 24: Motion was made by Mike Mullins, seconded by Jay Schnoebelen to approve the Extra-Duty Salary Schedules and Assignments, as presented, for SY 2017-2018.**

**Vote:**

**Mike Mullins: Yes                      Jay Schnoebelen: Yes  
Susan Ridenour: Yes                  Ka'Lu Underwood: Yes  
Motion carried.**

**Motion was made by Mike Mullins, seconded by Susan Ridenour to hire Melissa Bush as the Assistant Superintendent for SY 2017-2018.**

**Vote:**

**Mike Mullins: Yes                      Jay Schnoebelen: Yes  
Susan Ridenour: Yes                  Ka'Lu Underwood: Yes  
Motion carried.**

**Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve the Stipends, as presented in Option 1 (see attachment).**

**Vote:**

**Mike Mullins: Yes                      Jay Schnoebelen: Yes  
Susan Ridenour: Yes                  Ka'Lu Underwood: Yes  
Motion carried.**

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**Motion was made by Mike Mullins, seconded by Susan Ridenour to approve the Adjunct Coaching Assignments, as presented (see attachment).**

**Vote:**

**Mike Mullins: Yes                      Jay Schnoebelen: Yes  
Susan Ridenour: Yes                  Ka'Lu Underwood: Yes  
Motion carried.**

**Motion was made by Mike Mullins, seconded by Susan Ridenour to hire the following Certified Staff, on a temporary contract, for the 2017-2018 school year:**

**Kayci Aunko                      Teacher at SIE  
Kraig Mewbourne              Teacher at NMS  
Brad Wilson                      Teacher at NMS  
Maegan Walker                 Teacher at NMS  
Kristina Vrska                 Assist. Principal at SHS  
Fallon Kitchen                 Teacher at SHS  
Jillien Turner                 Teacher at SHS**

**Vote:**

**Mike Mullins: Yes                      Jay Schnoebelen: Yes  
Susan Ridenour: Yes                  Ka'Lu Underwood: Yes  
Motion carried.**

**Motion was made by Mike Mullins, seconded by Susan Ridenour to hire the following Support Staff, on a temporary contract, for the 2017-2018 school year:**

**Matt Bragg                      Bus Driver & Custodian  
Jacob Turner                      Custodian  
Allison Haines                 Daycare Worker**

**Vote:**

**Mike Mullins: Yes                      Jay Schnoebelen: Yes  
Susan Ridenour: Yes                  Ka'Lu Underwood: Yes  
Motion carried.**

**Motion was made by Mike Mullins, seconded by Susan Ridenour to accept the following certified personnel resignations:**

**Barbara Bardin  
Julie Young  
Tanner Robb  
Christina Merten**

**Vote:**

**Mike Mullins: Yes                      Jay Schnoebelen: Yes  
Susan Ridenour: Yes                  Ka'Lu Underwood: Yes  
Motion carried.**

**Motion was made by Mike Mullins, seconded by Susan Ridenour to accept the following support personnel resignation:**

**Tessa Garrett**

**Vote:**

**Mike Mullins: Yes                      Jay Schnoebelen: Yes  
Susan Ridenour: Yes                  Ka'Lu Underwood: Yes  
Motion carried.**

**Item 25: New Business:**

**Motion was made by Mike Mullins, seconded by Susan Ridenour to hire Leah Ganzel as a Teacher Assistant at Marrs Elementary, on a temporary contract for SY 17-18.**

**Vote:**

**Mike Mullins: Yes                      Jay Schnoebelen: Yes  
Susan Ridenour: Yes                  Ka'Lu Underwood: Yes**

**Motion carried.**

**Motion was made by Mike Mullins, seconded by Susan Ridenour to accept the resignation from Debby Newman.**

**Vote:**

**Mike Mullins: Yes                      Jay Schnoebelen: Yes  
Susan Ridenour: Yes                  Ka'Lu Underwood: Yes**

**Motion carried.**

**Motion was made by Mike Mullins, seconded by Susan Ridenour to hire Julie Burns as a Teacher at Marrs Elementary, on a temporary contract for SY 2017-2018.**

**Vote:**

**Mike Mullins: Yes                      Jay Schnoebelen: Yes  
Susan Ridenour: Yes                  Ka'Lu Underwood: Yes**

**Motion carried.**

**Motion was made by Mike Mullins, seconded by Susan Ridenour to hire Melissa Reamy as a Teacher Assist. at Marrs Elementary, on a temporary contract for SY 2017-2018.**

**Vote:**

**Mike Mullins: Yes                      Jay Schnoebelen: Yes  
Susan Ridenour: Yes                  Ka'Lu Underwood: Yes**

**Motion carried.**

**Motion was made by Mike Mullins, seconded by Susan Ridenour to accept the Donation of \$15,700.00 from the Skiatook Support Foundation for classroom supplies and materials.**

**Vote:**

**Mike Mullins: Yes                      Jay Schnoebelen: Yes  
Susan Ridenour: Yes                  Ka'Lu Underwood: Yes**

**Motion carried.**

**Motion was made by Mike Mullins, seconded by Susan Ridenour to accept the Donation of \$10.07 from Skiatook Patrons for classroom school supplies.**

**Vote:**

**Mike Mullins: Yes                      Jay Schnoebelen: Yes  
Susan Ridenour: Yes                  Ka'Lu Underwood: Yes**

**Motion carried.**

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**Item 26. Board comments and questions: None.**

**Item 27: Motion was made by Ka'Lu Underwood, seconded by Susan Ridenour to adjourn at:  
8:20 pm.**

**Vote:**

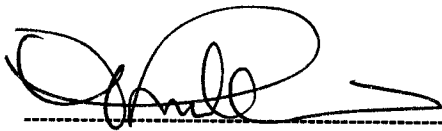
**Mike Mullins: Yes**

**Susan Ridenour: Yes**

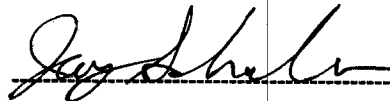
**Motion carried.**

**Jay Schnoebelen: Yes**

**Ka'Lu Underwood: Yes**



**Board President**



**Board Clerk**